

Move-out checklist

We would like to take this opportunity to thank you for choosing us and we hope that you enjoyed your stay. We understand that you might be busy planning your next steps and therefore, we have prepared the following move-out checklist that will help you with a few remaining formalities:

Tenants move-out responsibilities include:

- ✓ Vacuum cleaning the floor and carpet including the areas under the bed and furniture
- ✓ Mopping the floor, wet wiping the desk, wall, cabinets and closets (inside and outside).
- ✓ Cleaning of the common areas
- ✓ Removing all the personal items from the room, common area, kitchen (fridge, cabinets), bathroom/washroom (shampoo bottles etc.), entrance closets, balcony, storage etc.
- ✓ Washing the bed linen
- ✓ Rearranging the furniture to its original state in case of changes
- ✓ Informing the Landlord in case any of the furniture is damaged, replaced or removed
- ✓ Informing the building manager of the move-out if address was changed
- ✓ Providing the Landlord with IBAN account details for Security Deposit refunding purposes
- ✓ Leaving the keys inside the room
- ✓ The Tenant needs to send clear pictures of the room after completing the move-out formalities. Email: info@devenirhomes.com

Please kindly note that in the event The Tenant fails to clean the room, or the cleaning does not meet the company's standards, **EUR 250** cleaning fee will be deducted from the Security Deposit as stipulated in the Tenancy Agreement, (5. Other conditions - clause 10).

The Tenant is required to vacate the apartment by **2 P.M.** (at the latest) on the final day of the tenancy. Any other arrangement must be agreed in writing. (5. Other conditions - clause 11)

Wishing you all the best & hope to see you again!